

## Minutes of the Jan 10, 2023, Congregation Council Meeting

Present: Interim Pastor Keith Kolstad, President Matt Vanni, Secretary Terrie Porras, Treasurer Debbie Villas, Jeff Hines, Jeremy Sallgren, Betty Kohrt, Cindy Smith, Bill Taccolini

Absent: Jim Briar, Stacy Hansen, Chris Nelson, Gail Sieglaff

Present to Report: Patti Treptow-Director of Youth & Family Ministry, Judy Raygo-Church Secretary

Meeting Called to Order: at 6:20 p.m. by Matt who then called for review and approval of the agenda. Bill **motioned** to approve, Betty seconded, motion carried.

Opening Devotion: Pastor Keith gave a devotion based on the baptism of Jesus scripture.

Secretary's Report: Matt called for review and approval of minutes. Bill motion to approve, seconded by Cindy, motion carried. Terrie shared a correspondence from Debbie Lemery, thanking council for her bonus.

Treasurer and Finance Committee Report: Debbie reported; **1.** Reviewed financial reports. Income is down but so are expenses. Finance and Council have worked very hard to reduce expenses and the 2022 deficit was significantly less than budgeted for. **2.** For 2023, received 95 pledge cards totaling \$144,015.00.

### **ACTION ITEMS: Old Business – where we've been.**

2023 Budget Approval: Debbie presented the final draft 2023 budget for review and approval. **Motion** to approve made by Cindy, seconded by Betty, motion carried. Budget will be presented to the congregation at the annual meeting for their vote and final approval.

Bulletin Sponsorship: Due to Stacy's absence, discussion tabled until next meeting. Terrie reported that Ronda Pedersen has volunteered to help Stacy on the project.

Annual Meeting – January 29: Matt reviewed there will be one 9 am service with annual meeting immediately to follow. The fellowship committee will be serving donuts and coffee between service and meeting. Quorum is 10% of the voting members, currently estimated at 70. Will confirm when Judy completes her "Summary of Membership" report. Betty and Cindy volunteered to help Judy count attendance to confirm quorum present.

Other – Discussed need for sound barrier for window opening between the kitchen and fellowship room. Cindy will talk with Marilyn Mouritsen, Chair of the Memorial Committee, to see if this is something they could fund. Will continue to look and options and cost for this.

### **REPORTS – where we are**

Youth & Family Ministry Director: Patti **presented** her report written (see attached).

President's Report: **1.** Matt asked for a **motion** to approve the Procedure for administration of the Johnson Memorial Scholarship, as presented, discussed and agreed to at the Dec 2022 council meeting. Bill so **motioned**, Jeff seconded, motion carried. Patti will write draft a policy and procedure. **2.** He continues to work and plans for Pastor Olson's move to Menominee. Currently working on payment to moving company.

Youth: Patti reported they will hold a P.J. Party for youth during the Annual Meeting.

Learning: Patti reported the meet next on 2/19 at 9 a.m.

Endowment: Jeff reported they have not met.

Fellowship: Terrie reported they meet next week. Will be finalizing plans for Annual Meeting donuts and coffee.

Human Resources: nothing to report.

Memorial: Cindy reported have not met.

Emmanuel Lutheran Church, Menominee, MI

Outreach: Patti reported they meet next on 2/12 to plan “Souper Bowl of Caring”. Soup collected will be donated to Marinette St. Vincent de Paul food pantry. Extra food collected at Christmas was donated to the Menominee St. Vincent de Paul Food Pantry.

Policy & Procedure (P&P): Matt reported the committee has an Independent Contractor policy to present. This addresses those hired and paid but not “on staff”, i.e. choir director, musicians. Due to full schedule, this item will be tabled until March or April meeting.

Property: Matt reported; **1.** Report for annual meeting submitted to Judy. **2.** Looking for bids to repair chimney in the back near choir room. **3.** Working with Farm Bureau Insurance agent, James Porras, regarding best way to do church inventory. **4.** Approximately 20 old desks are in Furnace Room, have not been in use for many years and are outdated. They will be disposing them. **5.** Thermostats are turned down, are monitoring for cost savings. **6.** Thank you note sent to Deb Lacombe for donation of shrubs and flowers as well as her time and labor to landscape the butterfly garden and around the outdoor digital sign.

Stewardship: Jeff reported they have not met.

Worship: Terrie reported decorations in the sanctuary were taken down after church last Sunday. Noticed the altar, as well as the ceiling, beams, and fans, need dusting. Discussion pursued regarding challenges to do this. Second team to take down remaining decorations in the narthex this coming week.

Pastor’ Report: Pastor Keith reported; **1.** Presided at Keith Champagne’s funeral prior to this meeting. **2.** Has been talking with Pastor Olson. She will do bulletin and lead the Ash Wednesday Service. **3.** Good Friday Service will be ecumenical at the Methodist Church in Menominee, from noon – 3 p.m. **4.** His last Sunday with us will be 1/29/23, the Annual Meeting. **5.** He will be gone on his trip to Israel, 2/2 - 2/15. Pastors Scott Ehle (Bethel) and Linda Forray (St James) will be on call. **6.** He has booked Pulpit Supply for Feb 5, 12, and 19. He was previously booked to lead 2/19 worship at Luther Home. **6.** Judy has pulpit supply schedule and contact information. **7.** Tonight is his last Council Meeting with us. Matt warmly thanked him for all of his help.

### **New Business – where we are going**

Election of Executive Council for 2023: Matt Vanni presented candidates; Matt Vanni for President, Terrie Porras for Vice-President. No further nominations received. **Motion** made by Bill to elect candidates as presented, Betty seconded, motion carried.

Nominating Committee Report: Matt passed out the report submitted by Chair, Ronda Pedersen. Matt read the report, then asked for a **motion** to approve candidates as presented. Cindy so motioned, Betty seconded, motion carried. Candidates will be presented to the congregation, at the annual meeting, for election.

Audit Committee: Matt presented candidate Marc Jamo for appointment of a new 3 yr. term. **Motion** to approve made by Jeff, seconded by Jeremy, motion carried.

Other: Jeff requested update of Committee Membership list. Will put on Feb. agenda.

### **Long Term Project/Goals –**

#### EMMANUEL CARES

Jan. – Pen Pal notes to Luther Home residents.

Feb. – “Souper” bowl of caring – soup collection for area food pantry

Meeting adjourned at 7:55 p.m. by President Matt on a **motion** by Jeremy, seconded by Chris, motion carried. Pastor Keith led us in reciting the Lord’s Prayer

Respectfully Submitted,  
Terrie Porras, Council Secretary