

# **EMMANUEL LUTHERAN CHURCH**

## **THE YOUTH COMMITTEE**

### **DESCRIPTION OF DUTIES**

**APPROVED BY THE CONGREGATION COUNCIL**

**APPROVED JANUARY 13, 2020**

### **ESTABLISHMENT**

This Committee was established by the Emmanuel Lutheran Church Constitution, Bylaws & Continuing Resolutions, paragraph C13.07.01i

### **COMMITTEE RESPONSIBILITIES**

This document is a more specific description of those duties outlined in paragraph C13.07.01i of the Emmanuel Lutheran Church Constitution, Bylaws & Continuing Resolutions.

The Youth Committee oversees congregational ministries for, by and with youth. It plans, organizes and carries out congregational youth activities and service projects, as well as promoting synodical, regional and church-wide youth ministries. It recruits parents and other adults to serve as chaperones and advisors. It also encourages and helps youth to be fully involved in the whole ministry and mission of the congregation.

### **AUTHORITY**

To accomplish this task, this Committee is empowered to request from all other current or future committees of Emmanuel Lutheran Church to cooperate and support the work of the Youth Committee. This Committee may also make requests to employees of Emmanuel Lutheran Church in the performance of its work. To the extent that a budget has been provided for the Youth Committee to perform its work, the Committee may expend the budgeted funds as it determines necessary per the monthly budgeted allocation or has been accumulated at the time expenditures are made. The Youth Committee must follow the policies and procedures set for expenditures by the Congregation Council and administered by the Finance Committee.

The Youth Committee is subject to the direction of the Congregation Council. This committee has no authority to make changes to its primary tasks or mission without the approval of the Congregation Council. The Congregation Council may revise, add to or withdraw any authority bestowed upon this committee at any time.

**COMMITTEE MEMBERSHIP**

The Youth Committee should have no maximum number of members with one Youth Committee member acting as Chairperson for the committee and with a minimum of one member being a member of the Congregation Council.

Initially, the Congregation Council shall appoint members to the Youth Committee. Youth Committee members may serve on this committee until she/he wishes to resign her/his membership. The Congregation Council may also remove a member(s) from this committee as it deems necessary. Vacancies on the Youth Committee may be filled by recommendations from committee membership or by signing the volunteer sheet for the Youth Committee during Commitment Week.

**COMMUNICATION**

On a monthly basis, or as otherwise requested by the Congregation Council, the Youth Committee Congregation Council representative is requested to provide an oral report of the Youth Committee's work during the previous month. During this report, the Congregation Council representative may include requests for changes with the committee's work, mission, or budgetary needs. New committee members are oriented into this committee by receiving a copy of this committee description and other information specific to the work of this committee.

**DUTIES AND RESPONSIBILITIES**

Develop a planning calendar for your committee's work and responsibilities, at a minimum, annually update this planning calendar and submit an informational copy of your planning calendar to the Congregation Council. By giving the Church Secretary a copy of your committee's planning calendar, this will ensure that a copy will be placed into the Congregation Council's meeting information packet.