

Approved May 20, 2020

WATERSMEET TOWNSHIP BOARD OF TRUSTEES  
SPECIAL MEETING  
March 26, 2020  
10:00 AM  
[www.watersmeet.us](http://www.watersmeet.us)

A special meeting of the Watersmeet Township Board of Trustees was called to order by Supervisor Rogers at 10:00 AM.

Members Present: Mike Rogers, Paul Kemppainen, Bill Neumann, Alan Piel, and Julie Mathiesen

Members Absent: None

Others in attendance: Frank Kuchevar, Deputy Supervisor and Ryan Leuzzo, Township Police Chief

The purpose of the meeting was to continue discussions for the FY 2020- 2021 budget. Bill Neumann moved to approve the agenda. Alan Piel seconded. Motion carried.

Mike Rogers distributed his most recent budget estimates. Julie Mathiesen distributed the current Revenue and Expenditure Report, with the comment that bills were up-to-date, but there was a large payroll scheduled for Tuesday (March 31<sup>st</sup>) which would change some of the numbers. She also said she had received a phone call from Assessor Mark Erhart, asking the Wages and Stipends Chart discussed at the last meeting be adjusted to include a stipend for the Board of Review Secretary, given the amount of time and effort involved in preparing the minutes. Julie suggested a \$50 stipend in addition to the regular BOR meeting stipend, similar to the Planning Commission. It was agreed to add that to the Wages and Stipends Chart. Discussion ensued regarding the development of values related to expected expenditures, mainly in the areas of wages, payroll tax liabilities, and liability insurance. Frank Kuchevar and Julie made arrangements to meet the next morning to finish those remaining budget estimates.

Mike Rogers and Julie Mathiesen discussed the need to move funds from Contingency to three Cost Centers. Frank Kuchevar identified a fourth Cost Center that would also require funds from Contingency. Resolution 2020-03-26-01 was offered by Bill Neumann, supported by Alan Piel, to move funds as follows: *Decrease the Contingency Fund (#101999) in the amount of \$46,650.00 and increase account #101101 (Township Administration Expense) by \$25,000.00, account 101262 (Elections) by \$800.00, account #101265 (Building & Grounds & Parks) by \$850.00, and account 101851 (Insurance, Payroll Tax & Pension) by \$20,000.00.*

The resolution passed with a roll call vote of all "yeas".

A question arose regarding the public hearing scheduled for Monday, March 30<sup>th</sup>, given the recent shelter at home order by Governor Whitmer and the Township's decision to close the office in response to that order. Mike Rogers suggested the meeting could be postponed until public gatherings were again allowed.

Motion by Bill Neumann to adjourn, seconded by Alan Piel. Motion carried. Meeting ended at 11:44 AM.

Respectfully submitted,

Julie Mathiesen, Clerk