

Approved April 21, 2021

WATERSMEET TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING

March 26, 2021

10:00 AM

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The special meeting of the Watersmeet Board of Trustees was called to order by Supervisor Rogers at 10:00 a.m.

Members Present: Mike Rogers, Julie Mathiesen, Alan Piel, and Paul Kemppainen. Attending virtually, Yvonne Clark.

Virtual Attendees: Dave Lamoreaux and David Sherrill.

Agenda Changes/Approval: The approval of cost center adjustments was added to the agenda as Item D. A motion to accept the agenda as amended was made by Paul Kemppainen, with support from Alan Piel. Motion carried with all in favor.

Special Business to Consider:

- A. 2021-2022 Budget Workshop - The budget was reviewed by the board, with slight modifications to some cost centers, as discussed at the March 16, 2021 meeting. The majority of cost centers remained unchanged.
- B. Computer Upgrades - Clerk Mathiesen presented a series of quotes from The Computer Doctors addressing components of the plan to upgrade the Township IT system. Upgrades would include replacing the current server, the addition of a Disaster Backup Recovery (BDR) device, migration of the email network to a more secure system maintained by the Township, and a subscription to Microsoft Cloud for Government. Estimated cost including labor is \$20,000.

During subsequent discussion, Paul Kemppainen noted another component of the overall plan, upgrading current computers/workstations, would likely need to wait until next year, due to costs. Following discussion, Paul Kemppainen offered a motion to accept the proposed plan as presented with a second by Alan Piel. Roll call vote: Mike Rogers, yes – Julie Mathiesen, yes – Alan Piel, yes – Paul Kemppainen, yes – Yvonne Clark, yes. Motion carried.

- C. Supervisor Rogers distributed an application from Jacob Anys to become a member of the Township Fire Department. Fire Chief James Pittsley had given his approval previously to Supervisor Rogers. Alan Piel motioned to accept the application. Second by Julie Mathiesen. Motion carried with all in favor.
- D. D. Cost Center Adjustments: Julie Mathiesen and Paul Kemppainen had previously reviewed the most current Revenue and Expenditure Report and identified those cost centers that would likely be over budget before the end of the fiscal year. Julie presented a resolution for transferring funds between cost centers, based on that review. Motion by Paul Kemppainen to adopt Resolution # 2021-03-26-01: Decrease the Contingency Fund (#101999) in the amount of \$37,000.00 and increase account #101101 (Township Administration Expense) by \$22,000.00, account 101262 (Elections) by \$380.00, account #101526 (Transfer Station) by \$6600.00,

account 732969 (Promotions) by \$520.00, and account 101851 (Insurance, Payroll Tax & Pension) by \$7,500.00.

Motion seconded by Alan Piel. Roll call vote: Mike Rogers, yes – Julie Mathiesen, yes – Alan Piel, yes – Paul Kemppainen, yes – Yvonne Clark, yes. Motion carried.

At 10:35am, Yvonne Clark, with support from Alan Piel made the motion to adjourn. Motion carried with all in favor.

Respectfully Submitted by

Theresa Mansfield
Deputy Clerk